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**WESTERN SHASTA RESOURCE CONSERVATION DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
Wednesday, June 18, 2008 from 9:05a.m. – 11:05 a.m.
Western Shasta RCD, 6270 Parallel Road, Anderson, CA, 96007**

In Attendance: Phil Schoefer, Chuck Schultz, Tom Engstrom, Virgil Weld, Dave Drennan, Bob Moller, Kathy Callan, Bob Bailey, Mary Mitchell, Dave Wallace, Jessica Durand, Chantz Joyce, Tyler Schoefer, and Priscilla Benson.

Phil Schoefer, President, called the meeting to order at 9:05 a.m.

Additions/Changes to Agenda: Add potential property tax revenue to District Manger section.

Public Comment: President Schoefer introduced his son Tyler.

Guest Speaker Chantz Joyce, Stewardship Council: Chantz was hired by the Stewardship Council in May as Regional Area Manager. The lands subject to the Land Conservation Plan are located in 22 counties in California and have been divided into 47 planning units. Forty organizations have registered their interest in owning or holding conservation easements on the lands. The Council recently announced the June 9th closing of registration on the units at Bucks Lake, Doyle Springs, Kennedy Meadows and McArthur Swamp. He is screening Donees to narrow down their interest in the different units. The Council will publish the list of interested parties for the current units on June 27. A mid-July meeting will be arranged with interested parties and a general public meeting will be scheduled for August. Chantz discussed issues on several units and answered questions from directors. President Schoefer will act as the RCD contact for the planning units.

Minutes:

MSA Weld/ Moller to approve May 21, 2008 regular board meeting minutes.

MSA Weld/Moller to approve June 6, 2008 special board meeting minutes.

Correspondence Review: Correspondence was reviewed by directors. No action taken.

Financial Committee Report by Tom Engstrom:

Items of record:

1. *Statement for Net Assets.*

- a. Accounts Receivable is \$566,251.70
- b. Retentions Receivable is \$154,879.43
- c. Accounts Payable is \$113,801.68

Tom reported that Fish & Game, CA Resources Agency and CA Waste Management will not be included in account 2200 until its determined if we are permitted to make a profit. Account 2194 Accrued Funds Held For Others for \$169,920 is money received for the Sulphur Creek Open Space Preserve. Turtle Bay has not advised the RCD as to how they want the money invested so it will be moved into a short term investment fund until the decision is made.

Tom noted that the Line-of-Credit is at \$56,000.00.

2. *Consolidated Statement of Changes in Net Assets.*
 - a. YTD Net Income is \$11,166.37.
3. *05 Changes in Net Assets – Budget vs. Actual.*
 - a. Indirect Income is \$345,447.62.
 - b. Net Income is \$-21,011.59.

Tom reported that the net income was negative as estimated last month.

4. *Indirect Admin Income By Class* was reviewed.
5. *Changes in Net Assets By Class* was reviewed.
6. *Retention Receivable* was reviewed.
7. *A/P Aging Summary* was reviewed.

Director Engstrom recommended approval of the financials. MSA Weld/Moller to accept the May Financials.

Discussion items:

State Fund: The State Fund completed their audit of our account and billed us \$2,027.51. This is the result of using the numbers the RCD auditor gave them.

Audit update: The Finance Committee met with Matsom & Isom. They will be doing preliminary work in the office for 2 days next week and return in July to do the year-end work. They will present the draft audit in October.

District Manager's Report – Mary Mitchell

Potential property tax revenue: Mary received a letter from the county auditor/controller office asking us to submit changes on parcels to receive tax money. The Board discussed the option and concluded that they would not pursue property tax income.

Grant in progress update: Grants received are Turtle Bay Plant A Tree Program, City of Shasta Lake Wastewater Sprayfield Plan, and Dump Trailer for Clean Up Days.

Stillwater Business Park update: Mary attended the dedication for the Business Park. This is a conservation easement with the City of Redding for \$65,462.

Parkville Preserve update: The RCD signed a preliminary agreement for the Parkville Preserve. This will be held until October. The DuBose family required personal time before signing.

Project Manager's Report – Jack Bramhall

Fuelbreak status: Highway 299 fuelbreaks – We continue to work with Cal Fire inmate crews. They are working on BLM land, cutting and chipping where they have chipper access and

cutting and piling in other areas to be burned later. Zogg Mine/Kanaka Ridge fuelbreak – Jack is preparing a list of landowners to get entry permits from. Hand crews will be used on part of it and mastication on most of it. East Fork Road fuelbreak – A list of landowners and map are being prepared for this project.

Bassett Diversion fish passage structure on Old Cow Creek: The edits by the Technical Advisory Committee have been incorporated into the Project Assessment and Evaluation Plan and the Long Term Agreement. VESTRA has a contract to prepare the design, engineer's estimate and get the permits. The preliminary data has gone to the permitting agencies, along with the preliminary design. We are waiting for the permits. The proposed start date is August 1.

Project Manager's Report – Gail Grifantini

Lower Clear Creek projects update: The 3B revegetation project will begin in the fall and continue for 5-6 months. The species that will be used were picked for their diversity. The Parkways project is nearly ready to go out for bids. The job showing will occur in mid July and work will begin in August. The trails portion is scheduled to start in October. Spawning gravel is currently being placed at the Whiskeytown location. Next week gravel will be placed at the Placer Bridge location. Gail and Mary are working on the budget.

Cow Creek projects update: The Jules Brenner gully and road restoration project job showing is scheduled for July 16. The Brown & Gover diversion structure and Clover Creek diversion structure projects are progressing. The Farmer and Rancher Assistance project has experienced some slow down due to permitting. Survey work for the Millville Dam sight is being done for demolishing the dam, bridge abutments and siphon structure.

Bob Bailey, NRCS District Conservationist, Redding Field Office

Farm Bill update: Bob announced that the Farm Bill had been signed. He distributed the Food, Conservation and Energy Act of 2008 for the Boards review. Bob noted and reviewed several sections of the document. Of special note was the Agricultural Water Enhancement Program which is new this year within the EQIP program. It will promote ground and surface water conservation and improve water quality on agricultural lands.

Cow Creek update: A tour of the Farmer and Rancher project categories was held June 2-3. Bob thanked the RCD staff for their help with permits. Randy Feranna is working out of Bob's office part time. There has been more work than anticipated. NRCS wants to support additional practices in Cow Creek through the EQIP program. They will focus on what is needed according to plans that are completed with special consideration for rangeland. State Conservationist Ed Burton will visit on July 18 and tour several of the Farmer and Rancher projects.

Forestry Landowner Workshop: NRCS has a template for Forestry workshops and is organizing one for October on Carbon Sequestration and EQIP to show the connection with fires. Gary Nakamura and Leslie Bryan will give presentations in the morning at the RCD. Projects will be visited in the afternoon. NRCS has funding available for mailings to invite landowners.

Technical Assistance Agreement: NRCS is working on a Technical Assistance Agreement with the RCD for Conservation Planning. Dave DeMar will be working on this agreement and has been recently certified as a Conservation Planner.

Ore-Cal RC&D meeting: Bob attended the Ore-Cal RC&D meeting with President Schoefer and Director Drennan. Of special concern is that funding for RC&D's may not be continued. The Board directed Mary to write a letter recommending that funding be maintained for the

RC&D.

New Business

No new business was discussed.

Old Business

Personnel Committee vacancy: A third director is required for participation on the Personnel Committee. Policies and procedures need to be reviewed annually. Bob Moller volunteered to participate.

PERS discussion: Dave Wallace will conduct education and survey of employees to determine their interest in a PERS program. He will give a report at the July Board meeting.

Grazing Lease update: Fish & Game has purchased the property and are preparing a lease agreement.

Ethics Training update: Priscilla reported that directors have all received the ethics training material. Certificates need to be brought in for filing.

Planning Referrals

Two planning referrals were received. No comments were required.

Next Meeting Date: July 16, 2008.

Agenda Item(s) for Next Meeting:

Kathleen Gilman or Francis Duchi, Shasta Land Trust – special guest
The Board would like to plan a board meeting at the Gaia Hotel.

Adjourn:

MSA Weld/Moller to adjourn the meeting at 11:05 a.m.

Respectfully Submitted,

Priscilla Benson, Clerk of the Board
Western Shasta Resource Conservation District