Western Shasta Resource Conservation District

MINUTES OF THE REGULAR BOARD MEETING

Monday, March 25, 2019, 5:34 p.m. to 6:58 p.m.

6270 Parallel Road, Anderson, CA 96007

Board Members Present: Dennis Heiman (President), Alan Hill (Director), Phil Scheofer (Director), John Moore (Director), Lois Kaufman (Director), and Melissa Markee (Director)

Others Present: Mindy Graves (NRCS), Ross Perry, Analia, Bertucci, and Sharon Clark (WSRCD Staff).

Dennis Heiman, President, called the meeting to order at 5:34 p.m.

Consent Agenda – Dennis remarked on the special meeting that was held on Friday March 22. He stated that the decision was made to pass a resolution unanimously let Chester Anderson, District Manager, be terminated. He also remarked on the meeting that was held with Tehama County regarding their assistance during the transition of finding a new District Manager.

By motion made, seconded (Hill/Moore) and unanimously carried, the Board of Directors approved the consent agenda.

Additions/Changes to Agenda: Sharon asked for the addition to Correspondence of a Letter from Sierra Pacific, addition to SCF for the Land Trust Alliance Membership renewal, and the addition to New Business of RCDTC Scope of Work and a discussion item of Personnel indirect hours.

Public Comment: None

Correspondence: A letter of Director Resignation was available to review as well as the Letter from Sierra Pacific regarding an application for a subdivision.

SCF Update: A letter regarding Land Trust Alliance Membership was reviewed.

By motion made, seconded (Hill/Kaufman) and unanimously carried, the Board of Directors approved the renewal fee for $300 for the SCF Land Trust Alliance Membership.

NRCS Report: Mindy reviewed some new information on the new Farm Bill and passed around an information sheet on dollars spent in their programs last year. She remarked that they flew an intern position and has at
least one application. Discussion was made on if she could assist in spreading the word regarding recruiting a new District Manager and qualification of conservation and business.

**CARCD activities:** Phil remarked that they have been working on updating the new Division 9 but there are no details yet. He mentioned that they are starting to look into sponsor for the upcoming conference in November.

**Old Business:** None

**New Business**

- **Accept MOU for Shasta County Weed Management Area**
  - Analia reviewed the previous MOU and discussed changes that could be made to make the WSRCD’s portion up to date. The signed letters of agreement are due at the next WMA meeting. She remarked that items two and three are fine as is but item 4 could be revised to state contribute to the database.

- **Adopt CEA Initial Study-Mitigated Negative Declaration for the Arundo control Program**
  - Analia reviewed the CEA Initial Study-Mitigated Negative Declaration for the Arundo control Program and asked that the board adopt it so it can be submitted.

- **Scope of work for RCDTC**
  - Dennis discussed the meeting that was held with RCDTC, mentioning that they would have up to 20 hours a week in their MOU. Sharon discussed the staff meeting that was held at the office regarding what staff would like to see from RCDTC including them being in an advisory role in regards to oversight, and general district operations. She also asked if it would be possible to have a current WSRCD staff member be titled as Interim District Manager especially for the day to day activities to have that person in the position in the office every day. Discussion was made on having regular staff meetings. Discussion was made on one of the senior staff members taking on the Interim District Manager role. Ross volunteered to take on the position.

By motion made, seconded (Hill/Markee) and unanimously carried, the Board of Directors approved Ross Perry to be the Interim District Manager.

Discussion was made again on regular staff updates. Sharon remarked that the staff will start completing updates on the same cycle as payroll.

- **Indirect Hours**
  - Sharon reviewed the monthly 05 numbers and table that were included in the board packet, as well as to direct any questions regarding what 05 hours are being spent on to come to her or Kelli.

- **Agenda Item(s) for Next Meeting:** April 17, 2019 next Meeting 5:30 pm.

**Adjourn:** By motion made, seconded (Scheofer/Moore) and unanimously carried, the regular meeting was adjourned at 06:58 p.m.