Western Shasta Resource Conservation District

MINUTES OF THE REGULAR BOARD MEETING

Monday, April 29, 2019, 5:37 p.m. to 6:47 p.m.

6270 Parallel Road, Anderson, CA 96007

Board Members Present: Phil Scheofer (Director), John Moore (Director), Lois Kaufman (Director), and Melissa Markee (Director)

Others Present: Marti Widert, Mindy Graves (NRCS), Kelli England, Ross Perry, Analia Bertucci, and Sharon Clark (WSRCD Staff).

Melissa Markee, Director, called the meeting to order at 5:37 p.m.

Consent Agenda – Phil remarked on invoices for the Carr Fire Project and status of payment. Sharon informed him of a delay that the state is having due to a financial accounting system transition the state is having. Phil asked to have staff to continue looking into funds from Caltrans and the City of Redding.

By motion made, seconded (Moore/Kaufman) and unanimously carried, the Board of Directors approved the consent agenda.

Additions/Changes to Agenda: None

Public Comment: Marti Widert introduced herself and her interest in the WSRCD’s work on the Bear Creek Watershed. She is an active member of the Bear Creek Watershed group and she mentioned that her husband had been on the Board of Directors of the WSRCD for a number of years.

Correspondence: None

SCF Update: None

NRCS Report: Mindy reviewed some new information on the new Farm Bill and has dates for some funding projects. Projects will be selected in late June and funded by August. Currently have 20 EQUIP projects. Discussion was made on where to source trees for reforestation. Mindy mentioned that landowners will now be required to do management practices alongside their facilitating practices.

CARCD activities: Phil remarked that they have been working on modernizing the Division 9 that districts operate under. Also Placer County RCD and Lake Tahoe RCD are both looking for General/District Managers.
Old Business:

- Review and/or accept proposed salary schedule
  - This was tabled until the next meeting when Dennis and Alan would be able to discuss the salary schedule as well.

New Business

- Review staff update form Dave Wallace regarding WSRCD Investment accounts with Morgan Stanley.
  - Phil asked that we reach out to potential brokers to have presentations at the next regular board meeting. At least 3 presentations were requested.
- Staff update from Kelli England regarding HR training.
  - There are a couple items that she will need to update in the personnel files. New procedures will need to be put into place for new hire and interview policies. The current sexual harassment policy will need to be updated. A training schedule needs to be created for employees. Kelli asked that she be involved in the DM job posting and application/interview process so she can check for any violations. Lois requested that the Board Policy and procedures and WSRCD polices be sent to all directors.

Closed Session

Personnel and Salary Schedule performance review was tabled until next meeting.

- Agenda Item(s) for Next Meeting: May 13, 2019 next Meeting 5:30 pm.

Lois mentioned that Forest Land Owners in California and Tree Farm will be having their annual meeting at the Gaia Hotel on May 17-18th, and one of the presentations will be on the Fountain Fire that happened in 1992.

Adjourn: By motion made, seconded (Scheofer/Moore) and unanimously carried, the regular meeting was adjourned at 06:47 p.m.