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Western Shasta Resource Conservation District (WSRCD)

## MINUTES OF THE REGULAR BOARD MEETING

Wednesday, February 26, 2025

Board President Mike Berry called the meeting to order at 9:00 a.m.

**Board of Directors Present:** Mike Berry (Board President), Bob Bailey (Board Vice President), Dennis Heiman (Director), Lois Kaufman (Director), Kathy Grissom (Director), John Moore (Director)

**Board of Directors Absent:** None

**Others Present:** WSRCD District Manager Maureen Teubert, Executive Admin Assistant Buffy Gray, Grant Accountant Sharon McBroom

### Consent Agenda:

- **1.1** Review and Approve Meeting Minutes from January 2025 Regular Board Meeting and February 6, 2025, Special Board Meeting
- **1.2** Financials from January 2025

By motion made, seconded (Kaufman/Heiman) and unanimously carried, the Board of Directors approved the consent agenda. Voice Vote.

**Additions/Changes to Agenda:** None

### Public Comment Period:

Member of the public Charles Ellebrecht expressed concern about dead brush and trees in the Shastina Ranch Culvert Preserve. He respects the preservation of the preserve, but is very concerned about the fire risk due to the accumulation of dead brush and trees. He explained that his insurance company brought it to his attention and raised his insurance premium due to the preserve's current condition. He spoke to the City of Redding and was told that they would be in contact with WSRCD regarding the condition of the preserve. He wanted to make sure action was taken to clean this area up before the upcoming fire season.

Board President Mike Berry asked that this item be placed on the March agenda for further discussion.

### Correspondence:

WSRCD District Manager Maureen Teubert presented a thank you letter regarding staff's participation in the first annual Shasta County Special Olympics Polar Plunge at Whiskeytown. The fundraiser raised over \$10,000.



WSRCD District Manager Maureen Teubert explained that the California Special District Association (CSDA) sent out a letter regarding a call for nominations for Board Members for a staggered 3-year term. The nomination deadline is April 21<sup>st</sup>.

WSRCD District Manager Maureen Teubert explained that the CSDA hosts Legislative Days and this year it will be held May 20th-21st. This provides an opportunity to meet with our legislators. The flyer received was circulated to Board Members in case they were interested in registering for this event.

WSRCD District Manager Maureen Teubert explained that she sent out letters to all our elected representatives regarding the impact the Federal Funding Pause is having on our district. She also participated in a round table session hosted by the CSDA speaking with U.S. Senator Adam Schiff. Maureen explained she had the opportunity to speak for 10 minutes on what the district does, and the impact the Federal Funding pause is having on the district.

Executive Admin. Assistant Buffy Gray reminded Board members that their Conflict of Interest Form 700 is due to the county no later than April 1<sup>st</sup>. She explained each Board member should have received an email with a link to file Form 700 electronically.

#### **NRCS Report:**

NRCS Soil Conservationist Mishon Hopkins provided a written report to the District Manager and Executive Admin. Assistant just prior to the meeting.

WSRCD District Manager Maureen Teubert presented Mishon's report to the Board. A copy of the report was circulated during the meeting.

#### **CARCD Activities:**

WSRCD District Manager Maureen Teubert displayed and discussed information on the RCD Federal Funding Under Threat spreadsheet. She explained that the CARCD is really advocating for the districts and it is a strong network for our district to be involved in.

The next Sac Valley meeting is May 13<sup>th</sup>.

#### **Old Business:**

- **7.1 Shasta County Farm Bureau Spring Mixer Sponsorship**

WSRCD District Manager Maureen Teubert provided a staff report on sponsoring the Shasta County Farm Bureau Spring Mixer and what sponsor level the Board may be interested in purchasing.

By motion made, seconded (Grissom/Bailey) and unanimously carried, the Board of Directors approved sponsoring the 2025 Farm Bureau Spring Mixer by purchasing the Gold Level at \$750.00. Voice Vote.



## **New Business:**

- **8.1 WSRCD Contract Rates Update:**

WSRCD District Manager Maureen Teubert provided a staff report on updating the WSRCD contract rates due to the rates not being updated for at least seven years.

By motion made, seconded (Bailey/Heiman) and unanimously carried, the Board of Directors approved the updated WSRCD Contract Rates. Voice Vote.

- **8.2 Unrestricted Reserves Update:**

WSRCD District Manager Maureen Teubert provided a staff report on the approved recommendations of the Board to move unrestricted funds to California CLASS accounts. In addition, Maureen is requesting to move the remaining unallocated funds to a new California CLASS account for "RCD Staff Professional Development".

By motion made, seconded (Moore/Kaufman) and unanimously carried, the Board of Directors approved unallocated funds from CA-01-0055-0002 to be reallocated for "RCD Staff Professional Development" in the California CLASS. Voice Vote.

- **8.3 Spring Board Tour:**

WSRCD District Manager Maureen Teubert provided a staff report on developing and facilitating a 2025 Spring Board Tour.

After discussion with the Board, a tentative date of April 22<sup>nd</sup> was selected for the 2025 Spring Board Tour.

By motion made, seconded (Heiman/Bailey) and unanimously carried, the Board of Directors approved staff working to develop and facilitate a 2025 Spring Board Tour. Voice Vote.

- **8.4 Board Subcommittees:**

WSRCD District Manager Maureen Teubert provided a staff report on Board Subcommittees.

Board Director Grissom volunteered to sit on the Admin Subcommittee.

Next Projects & Planning Subcommittee meeting is scheduled for Wednesday, March 12<sup>th</sup> at 10am.

- **8.5 Federal Grant Funding Pause Update:**

WSRCD District Manager Maureen Teubert provided an update on the Federal Grant Funding pause. She explained that the information is continually changing, and she has not received direct information from any of the Federal Grant Administrators on the Federal Grant Funding pause. Maureen explained



she plans to proceed with extreme caution when it comes to working on federally funded projects. She also explained she wants to make sure the district is paid for outstanding invoices before moving forward with work on federally funded projects.

- **8.12 District Manager Report:**

WSRCD District Manager Maureen Teubert provided the District Manager report.

Project Manager Sarah Seiler provided an update on easement requirements and restrictions.

**Closed Session:** None

**Set next meeting date and identify agenda items:**

WSRCD Regular Board Meeting: Wednesday, March 26, 2025, at 9 a.m.

Future Agenda Items:

- Shastina Ranch Culvert Preserve Easement Update
- Board of Directors Handbook (*discussion*)

**Adjourn:**

By motion made, seconded (Heiman/Grissom) and unanimously carried, the regular meeting was adjourned at 10:55 a.m.