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Western Shasta Resource Conservation District (WSRCD)

## MINUTES OF THE REGULAR BOARD MEETING

August 26, 2026

Board President Mike Berry called the meeting to order at 9:01 a.m.

WESTERN SHASTA RESOURCE CONSERVATION DISTRICT

Regular Board of Directors Meeting Minutes

### Call to Order

Board President Mike Berry called the regular meeting to order at 9:01 a.m.

Board of Directors Present: Mike Berry (Board President), Bob Bailey (Vice President), John Moore (Director), Kathy Grissom (Director), Dennis Heiman (Director), Lois Kaufman (Director), Charlie Chamberlain (Director), and Francis Berg (Associate Director).

Board of Directors Absent: None.

Others Present: Maureen Teubert (District Manager), Annalissa Powner (Executive Administrative Assistant), Sharon McBroome (Grant Accountant), Kelli Middlebrooks (Project Manager), Nancy Wahl-Scheurich (CARCD Executive Director) and Maggie Philipsborn (Project Manager, Nevada County Cannabis Alliance, Diana Gambzon (Executive Director of Nevada County Cannabis Alliance)

### 1. Additions/Changes to the Agenda

Maureen let the board know she was to give an updated on the JPA – old business 7.6

Sharon McBroome reviewed the safety procedures for participants attending the meeting via Zoom.

### 2. Public Comment Period

Introduction of board, staff and Nancy Wahl, Maggie Philipsborn and Diana Gambzon

### 3. Consent Agenda

#### **3.1 Approval of the July 2026 Regular Board Meeting Minutes**

Sharon McBoome presented the previous board meeting minutes for the board to review.

By motion made and seconded (Chamberlain/Heiman), the Board unanimously approved April 2026 minutes.

#### **3.2 Approval of the July 2026 Financial Statements**

Shannon McBoome gave update and reviews of financial statements.

By motion made and seconded (Moore/Louis), the Board unanimously approved the July 2026 financials.



#### **4. Correspondence**

Maureen Teubert shared a letter from the watershed research and training center with regards to their work with our outreach team. Maureen also shared an invitation to participate in an event with Native roots for their upcoming presentation on the outcome of this years first term of the youth program we assisted with this year.

#### **5. NRCS Report**

Sharon read an email from Garrett (he is at a mandatory training course) stating that they currently have 50 active contracts all but 1 is obligated. Once approved that will make for 9 obligated contracts from the year and 976 thousand in total. The next step is planning where they currently have 40 clients in the planning process.

#### **6. CARCD Activities**

6.1 Responsible Cannabis Cultivation in California and Related Funding: (CARCD Executive Director (Nancy Wahl-Scheurich) and Maggie Philipsborn (Project Manager, Nevada County Cannabis Alliance) (Info Only) The team gave a presentation on what they have been doing and how their organizations helping the community along with the natural areas in their district.

#### **7. Old Business**

##### **7.1 Strategic Plan (Recurring Item)**

Maureen Teubert provided an update on Strategic Plan objectives currently being implemented by staff.

##### **7.2 Building Update:**

7.2.1 **Front Door and Lighting Quote:** Maureen Teubert reported that Annalissa Powner had received an updated lighting quote from Blakes electric with the proper motion sensor lights.

By motion made and second ( Louis, Moore) the board unanimously approved the quote for the updating of both the front and rear lighting for the WSRCD building.

##### **7.3 Northern Sacramento Valley Coalition RFFC Regional Priority Planning (Recurring Item)**

Maureen Teubert provided an update that the upcoming conference is September 10<sup>th</sup> to 11<sup>th</sup> she and Kelli Middlebrooks will be attending.

##### **7.4 Board Announcements**

Annalissa Powner read and explained the procedures needed to stay within moving forward for the new recurring item of board announcements.

By motion made and seconded (Moore, Chamberlian) the board unanimously agreed to the outlined rules for the board announcements to be sent into the board secretary prior to board meetings in order to be added to the agenda so meetings stayed on topic and within reasonable time.

##### **7.5 Board Subcommittee Scheduling and reporting (recurring item)**

The date of September 23<sup>rd</sup> with a time of 10am was selected for the next meeting.

#### **8. New Business**

##### **8.1 California Deer Association Golf Conservation sponsorship (info/action)**



Maureen gave information about the golf event so that the board could decide if they would like to participate in the event.

By motion made and seconded (Bailey, Moore) the board unanimously agreed to use unrestricted board training budget to pay for three board members and one none board member to participate in the golf event as a team of four to see if this is an event we would like to participate in the future.

### **8.2 Staff Report: Fish passage and Habitat & Water Resources (Ross Perry WSRCD Technical Program Manger (info only)**

Ross gave a presentation to show the progress on projects along with outline the future steps to be made while answering any questions the board had.

### **8.3 WSRCD Christmas Party Planning**

Annalissa informed the board of the solidification of December 4<sup>th</sup> 2026 with Odell's as the catering at the Fishery.

### **8.4 Schedule of special board meeting to approve contractors for the defensible space program, batch one.**

Kelli gave a report about the need for a special board meeting to review the bids from contractors in relation to project 19-61.

By motion made and seconded by () the board unanimously agreed on the date September 15<sup>th</sup> at 12pm to be the date and time for the special board meeting.

### **8.5 District Manager Report**

Teubert gave a rundown of all current project.

## **9. Closed Session:**

President Mike Perry called for the closed board meeting to start at 11:31

By motion made and seconded by (Chamberlain, Bailey) the board unanimously agreed to go into closed season

### **9.1 Public employee performance Evaluation ( Govt. Code 54954.5 (e) pursuant to Govt. Code 54957) District Manager, Maureen Teubert.**

President Mike Perry called the board meeting back to order at 12:02 and gave an update that the review of Maureen was deemed well above satisfactory in reflection of staff comments.

By motion made and seconded (Bailey, Moore ) the board unanimously agreed to set Maureen Teubert salary to 120k a year and will do a retirement match of 8%.

## **10. Next Meeting**

The next regular Board meeting is scheduled for Wednesday, September 30th at 9:00 a.m.

A Subcommittee meeting was scheduled for September 30<sup>th</sup> at 9:00 a.m

## **Tentative Agenda Items**

### **1. Carbon Industrial Land Owners**



### Adjournment

By motion made and seconded (Grissom/Kaufman), the Board unanimously adjourned the regular meeting by voice vote at 12:31 am

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