

AGENDA, WSRCD SPECIAL BOARD MEETING
Friday, May 15th, 2020 8:00 a.m. – 8:30 a.m.
Teleconference Line/Access:

<https://zoom.us/j/92183708603?pwd=RVo2NE5NbTcvL1AvdnM5OXVGMitQQT09>

Dial in: +1 669 900 6833

Meeting ID: 921 8370 8603

Password: 047055

Call to Order		Heiman
• Consent Agenda		
1 Additions/Changes to Agenda	Info/Action	Heiman
<p>In accordance with Section 54954.2 of the Government Code Brown Act, additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.</p>		
2 Public Comment Period	Information	Heiman
<p>Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision b of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form, which are available from the secretary. Comments will be limited to five minutes per speaker. Thank you.</p>		
3 Correspondence	None	
4 CARCD activities	None	
5 Old Business	None	
6 New Business	Information/Action	Heiman/ Perry
• 6.1 Contract with Northwest Hydraulic Consultants		
7 Closed Session	None	
8 Set next meeting date and identify agenda items	Information	Heiman
Adjourn		Heiman



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Staff Report

Date: May 15th, 2020

Subject: Contract with Northwest Hydraulic Consultants (NHC) for the Cook and Butcher Fish Passage and Screen Planning Project (33-23)

Summary

RCD Staff has selected Northwest Hydraulic Consultants to complete the engineering consulting services for the Cook and Butcher diversion modification. The contract will be not-to-exceed \$174,913 which is within the project budget. Project funding is from CDFW Proposition 1.

Staff Recommendation

It is recommended that the Board of Directors review and approve the contract with the NHC.

Consultant Selection Background Information

Project Manager, Ross Perry solicited proposals from qualified engineering firms and received six proposals. District Manager Maureen Teubert, Project Manager Analia Bertucci, and Ross Perry thoroughly reviewed the proposals and scored them based on their qualifications to complete this specific engineering work. NHC's proposal received the highest score. Their initial proposal was not within budget, but the request for proposals did not state that we had to select the lowest bidding firm. Per the review criteria and selection protocol in the proposal solicitation, the highest ranking firm was notified that they had the highest score and were given the opportunity to lower their budget into an acceptable range. NHC re-worked their budget and were able to fit it into the budget constraints for the project without sacrificing any of the necessary elements of the Scope of Work.

Alternatives

The board can suggest an alternative entity or means to complete the engineering work.

Attachments:

1. Contract with NHC
2. NHC's Proposal